

Midfield Elementary School

**Bus Pick
Up
7:30 AM**

Arrival Procedure

CAR RIDERS:

- Kindergarten students and siblings: Drop off at Kindergarten back door
- Grades 1 - 4: Drop off at Main Entrance
- Students will enter the building through the body temperature scan entrance report directly to homeroom

BUS RIDERS:

- Drop off on side of cafeteria and students will enter through the cafeteria
- Students will enter the building and have their temperature scan by a member of admin and report directly to homeroom

WALKERS:

- Enter through the 4th grade hallway side door
- Students will enter the building and have their temperature scan by a member of admin and report directly to homeroom

SUPERVISORY PERSONNEL

- Homeroom teachers will be in their classroom awaiting students to ensure social distancing
- Non-homeroom teachers and para will be strategically placed around the building ensure appropriate social distancing as students move
- Admin will work at each entrance to scan for temperatures

**DISMISSAL
2:30 AM**

Dismissal Procedure

CAR RIDERS:

- Car Riders will remain in the classroom and await for their name to be called via the intercom
- Car riders will receive a name tag to display on their dash to have their name called via walkie to the main office
- Non-homeroom teachers/librarian will be assigned to help with this process each day
- Car riders will be picked up in the cafeteria

BUS RIDERS:

- Bus riders will be dismissed by bus name and class via announcements from the office
- Bus riders will walk down the ramp and exit near the gymnasium to load the bus

WALKERS:

- Walkers will be dismissed first each day to allow them time to transition out of the building and to the corner with the support of a staff member

21st CENTURY

- Dismissed last by homeroom to their assigned location

SUPERVISORY PERSONNEL

- Admin & other personnel who do not have a class will monitor the hallways and student transitions to the buses and cars

LEARNING OPTIONS

Students will be able to change learning environments at the beginning of each 9 weeks

1. Hybrid/Blended

A Day - Monday/Wednesday or
Remote Learning: Tues/Thurs/Fri

B Day - Tuesday/Thursday or
Remote Learning: Mon/Wed

- Students with IEPs will attend Monday – Thursday
- Teachers will prepare to teach in an asynchronous blended learning environment where the online and in-person students will participate in class together
- Teachers will provide instructional videos to help guide learning when students are not able to access the teacher
- All teachers will use Google Classroom platform to increase exposure to online learning platforms, easy access to instructional materials, differentiation of learning tasks, less paper, eliminates lost work and increased student engagement

Curriculum

IReady/Ready Curriculum

Blended Instruction to support face-to-face and remote instruction

Reading Horizons Curriculum

Blended Instruction to support face-to-face and remote instruction

Imagine Math

Heggerty Phonemic Awareness

Tools4Reading Multi-Sensory Reading Support

2. Full Time Virtual Learning

- Students that opt to enroll in a full virtual learning model, will participate in remote learning from home with support from a credentialed Midfield City teacher.
- Virtual attendance will be taken
- Daily instruction and support will be provided.

SAFETY PRECAUTIONS

- Temperature scans each day
- Isolation room for sick students
- Social distancing floor stickers to ensure safe student spacing
- Cleaning schedule to ensure the building is sanitized all-day
- Students will have individualized restroom passes on a lanyard and each bathroom will have hooks outside the door to indicate the number of students that can go in the restroom at one time. The students will hang their pass on the hook to indicate the occupancy of that restroom.
- Hand sanitizers are located around the building in the hallways and in every classroom
- Install all soap dispensers in each restroom
- Considering installing wireless bells that would indicate to the main office that students have used the restroom so we can get the restroom sanitized immediately
- Set restroom schedules for classes to minimize usage



Rutledge Middle School

**Bus Pick Up
8:00 AM**

Arrival Procedure

CAR RIDERS:

- Will be dropped off in the front of the building
- Students will enter the building through the body temperature scan entrance near the front of the building and report directly to homeroom

BUS RIDERS:

- Bus Riders will unload in the bus unloading zone in the rear of the building
- Students will enter the building through the body temperature scan entrances near the gymnasium and report directly to homeroom
- Homeroom teachers will be in their classrooms awaiting students to ensure social distancing
- Non-homeroom teachers and paras will be strategically placed around the building to ensure appropriate social distancing as students move to class
- Counselors/Librarian will work at each entrance to scan for temperatures
- Admin will supervise the halls and entrances to foster safety measures

**DISMISSAL
3:00 pm**

Dismissal Procedure

CAR RIDERS:

- Car riders will receive a name tag to display on their dash to have their name called via walkie
- Assigned teachers will escort car riders to the cafeteria and wait for their ride home
- Students will exit the side entrance of the front of the building near the cafeteria

BUS RIDERS:

- Bus riders will be dismissed by bus name and class via announcements from the office
- Bus riders will walk down the ramp and exit near the gymnasium to load the bus

WALKERS, ATHLETES & 21ST CENTURY

- Walkers, athletes, and 21st Century students will be dismissed last each day to allow time for the elementary students bus to arrive to walk home with older siblings and for staff to supervise extra-curricular activities

SUPERVISORY PERSONNEL

- Admin & other personnel who do not have a class will monitor the hallways and student transitions to the buses and cars

LEARNING OPTIONS

Students will be able to change learning environments at the beginning of each 9 weeks

1. Hybrid/Blended

- 5th/7th Monday & Wednesday
- Remote learning (Tuesday, Thursday, & Friday)
- 6th/8th Tuesday & Thursday
- Remote learning (Monday, Wednesday, & Friday)
- Friday (All students will work from home) - Social Emotions/Makeup/Electives
- Students with IEPS/struggling students will attend school for in person instruction Monday - Thursday.
- RMS will use a flipped classroom model (blended learning) that enables teachers more class time for intentional instructional. Coursework will be extended through research based online platforms.

2. Full Time Virtual Learning

- Students that opt to enroll in a full virtual learning model, will participate in remote learning from home with support from a credentialed Midfield City teacher.
- Virtual attendance will be taken
- Daily instruction and support will be provided.

MCS will be prepared to move all students to virtual only instruction based on a State and/or local decision about closures as a result of an increase in COVID-19 spread.

SAFETY PRECAUTIONS

- Temperature scans each day
- Isolation room for sick students
- Social distancing floor stickers to ensure safe student spacing
- Cleaning schedule to ensure the building is sanitized all-day
- Students will utilize individualized non-reusable hall pass/restroom pass
- Hand sanitizers are located around the building in the hallways
- Hand sanitizer will be available in each classroom
- Set restroom schedules for classes to minimize usage
- Use of portable mobile teacher desks for teachers to transition from class to class



Midfield High School

LEARNING OPTIONS

Students will be able to change learning environments at the beginning of each 9 weeks

MCS will be prepared to move all students to virtual only instruction based on a State and/or local decision about closures as a result of an increase in COVID-19 spread.

Bus Pick Up
8:30 AM

Arrival Procedure

- Upon bus and car drop off students will enter the building at the atrium entrance.
- One grade level will report to the right side of the gym and the other grade level will report to the left side of the gym.
- Students will spread out to adhere to social distancing.
- Temperatures will be scanned at the gym doors.
- Students who clear the temperature scan will report to the security checkpoint table located in the gym.
- If a student temperature reads over 100 degrees, the student will be escorted to the Alternative Building to our designated Quarantine Room.
- Parents will be notified to pick up students who display symptoms.
- Students will report to Homeroom by class and will be escorted in the building by their homeroom teachers.

DISMISSAL
3:30 PM

Dismissal Procedure

- Students will remain in 4th block class and listen for announcements.
- Car Riders will remain in 4th Block and exit the building when their names are called at the back exit on the ROTC Hallway.
- Bus Riders will be called to the atrium and exit when their bus arrives.
- Athletes/Extra-Curricular Students will be called last and report to the designated areas with their coaches/sponsors.



1. Hybrid/Blended

- A Day-** Mondays and Wednesdays-Grades 9 and 10 will report to campus and follow their schedule.
- B Day-** Tuesdays and Thursdays-Grades 11-12 will report to campus and follow their schedule.
- Departments will co-teach to keep class sizes at a minimum.
- Teachers will utilize a blended learning model through Acellus and Google Classroom
- Fridays- All students will work from home focusing on social/emotional learning classes assigned through Acellus and Intervention.
- Tutoring/Enrichment will be provided on Fridays by request.
- Self Contained SPED students will report to campus Monday-Thursday.

2. Full Time Virtual Learning

- Students that opt to enroll in a full virtual learning model, will participate in remote learning from home with support from a credentialed Midfield City teacher.
- Virtual attendance will be taken
- Daily instruction and support will be provided.

Safety Precautions

- Temperature scans each day
- Quarantine/Isolation Room for students displaying symptoms
- Social distancing floor stickers to ensure safe student spacing
- Cleaning schedule to ensure the building is sanitized all-day
- Students will be given hall passes specified by each block per semester.
- Hand sanitizers will be available in each classroom.
- Limit restroom usage to 12 passes per student per semester.



MIDFIELD CITY MENTAL HEALTH AND WELLNESS SUPPORT

“Social Emotional learning is the ground floor of the building, the foundation of the schoolhouse. Without it, the institution crumbles.”

Midfield Elementary

TEACHER SUPPORT

- Friday work from home
- Schedule meetings/PD via online methods
- Create opportunities for teacher celebrations and staff outings
- Creating a team to plan staff events and celebrations
- Work with C. Underwood to help develop opportunities for teachers to decompress
- Counselor will have PD for teachers to help them with their emotional well-being
- C. Underwood to help develop opportunities for teacher to decompress

STUDENT SUPPORT

- ACE social emotional learning monthly classes
- Counseling classes (weekly)
- Individual counseling for select students
- Peer Helpers
- Virtual Spirit Days/Spirit Weeks/ Pep Rallies/Grade Level Competitions
- Daily virtual morning announcements
- Birthday Announcements
- Positive Office Referrals

Rutledge Middle

TEACHER SUPPORT

- Schedule meetings/PD virtually
- Utilize District Culture team to promote a positive culture
- Work with C. Underwood to help develop opportunities for teachers to decompress
- Counselor will create weekly mindfulness tips for teachers to help them with their emotional well-being
- Social/Emotional learning activities on Fridays
- Teacher Incentives

STUDENT SUPPORT

- ACE social emotional learning monthly classes
- Counseling classes (weekly)
- Individual counseling for select students
- Mental Health Awareness Partnership Meetings
 - Diggy Achievers Mentors
 - Gear Up Partners
- Activity/Advisory Period
- Behavioral Consultants (Peoples & Underwood)
- LiveSchool Weekly Announcements
- Students of the Week/Positive Referrals

Midfield High

TEACHER SUPPORT

- Schedule Meetings/PD Virtually
- Social/Emotional Learning Activities
- Work with C. Underwood to develop social emotional decompression strategies for teachers and staff
- Collaborate with school counselor and consultants to provide support for emotional well-being
- Allow teachers to work from home on Fridays as an incentive for meeting school-wide goals

STUDENT SUPPORT

- ACE social emotional learning monthly classes
- Counseling Classes (Weekly)
- Virtual Counseling Tips
- Individual counseling for select students
- Mentorship Opportunities
- Virtual Spirit Days/Spirit Weeks/ Pep Rallies/Grade Level Competitions